Please turn over

Your Converse 2200 is now ready for use.

Slot the holes on the back of the base over the screw heads and gently pull the phone down to fix it securely in place.

Insert the wall plugs if necessary, then insert the screws leaving about 5mm protruding from the wall on which to hang the phone.

Drill two holes in the wall 70mm vertically apart using an 5mm drill bit.

Unclip the stand from the base of the phone and remove it. Re-route the telephone line cord towards the bottom of the phone.

ⓘ **Important:** Before wall mounting, check you are not drilling into any hidden wiring or plumbing. Make sure the telephone line cord will reach the wall socket.

Wall mounting (optional)

WALL
WALL PLUG SCREW
SCREW WALL PLUG
70 mm

To remove the desk mounting plinth, push it in the same direction as the two arrows shown on the plinth. To refit the desk mounting plinth, insert the two lugs on the plinth into the base and push it down into place, as shown by the blue arrows.

Desk mounting plinth

ⓘ **Important:** Only use the handset and line cord supplied in this box, or this product may not work.

⊜ If connecting to a switchboard you may need to adjust the dialling mode setting, to **P** or **T** using the switch on the underside of the base. If in doubt, please consult your service provider.

2. Check that the Dialling **Mode** switch on the underside of the base is set to **TB** for tone dialling with timed break recall.

Line
Mode
1 – P
2 – T
3 – TB
Ringer
1
2
3
Message Waiting
MW1
MW2
MW3
Ringer Volume
1
2
3

1. Plug the other end of the telephone line cord into the wall socket.
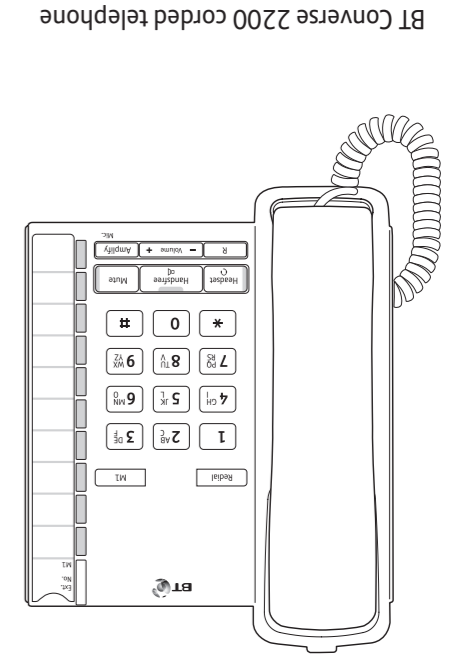
1 Set up

Check box contents

BT Converse 2200 corded telephone

Telephone line cord (already fitted to base)

Desk mounting plinth (already fitted to base)

Screws and wall plugs for wall mounting

General information

For information on safety instructions, cleaning, technical information or connecting to a switchboard, please refer to the 'General information' section in the full user guide at **bt.com/producthelp**

Guarantee

Your BT Converse 2200 is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below, the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the BT Converse 2200, or any component thereof, which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

The conditions of this guarantee are:

• The guarantee shall only apply to defects that occur within the 12 month guarantee period.

• Proof of purchase is required.

• The equipment is returned to BT or its agent as instructed.

This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.

This guarantee does not affect your statutory rights.

For further information within and outside the 12 month guarantee, please refer to the full user guide at **bt.com/producthelp**

How to recycle your equipment

The symbol shown here and on the product means that the product is classed as electrical or electronic equipment, so DO NOT put it in your normal rubbish bin.

It's all part of the Waste Electrical and Electronic Equipment (WEEE) Directive to recycle products in the best way – to be kinder to the planet, get rid of dangerous things more safely and bury less rubbish in the ground.

You should contact your retailer or supplier for advice on how to dispose of this product in an environmentally friendly way.

R&TTE Directive & Declaration of Conformity

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive (1999/5/EC).

The Declaration of Conformity is published on the website **bt.com/producthelp**

For a Better Future

We're always looking to make our products last longer and use less power, so we don't have such a big impact on the environment.

To find out about what we are doing, visit **bt.com/betterfuture**
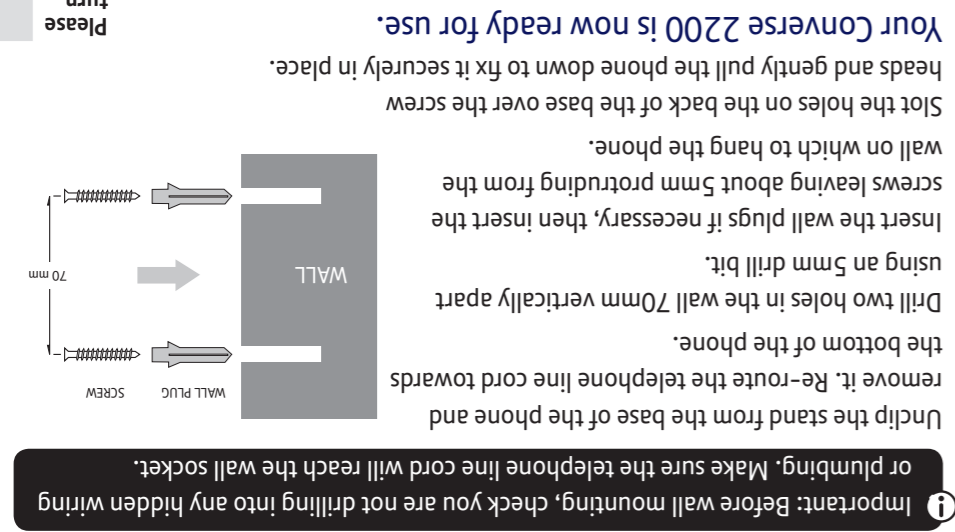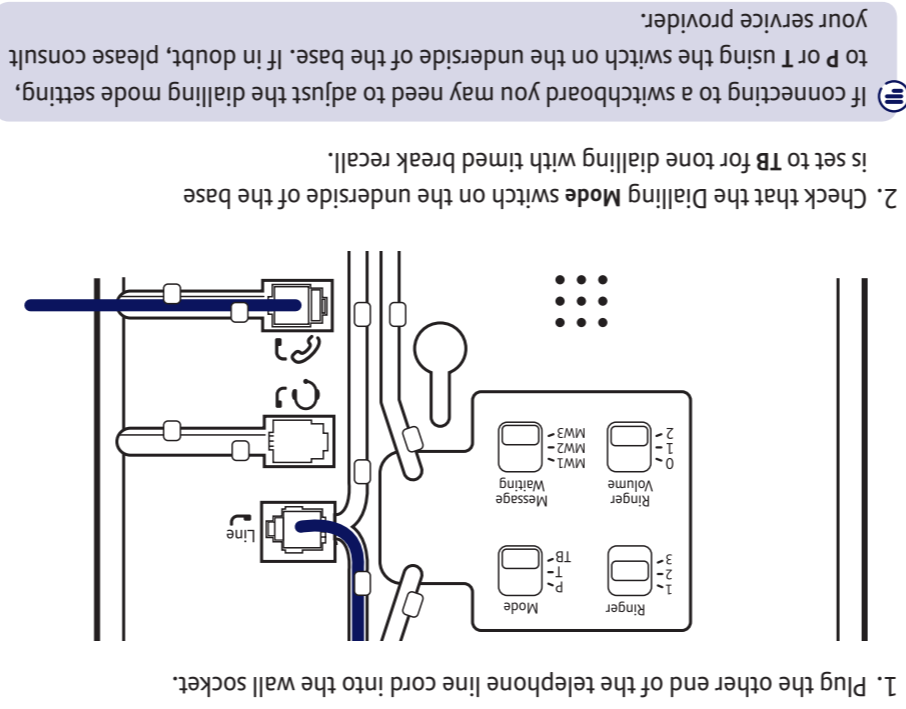
BT

User Guide
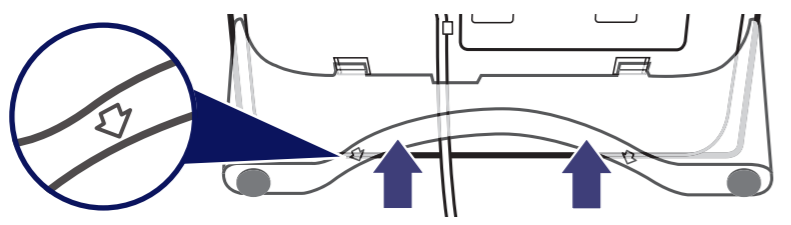
BT **Converse 2200**
Corded Phone
Setting up is easy. Just follow the simple steps in this guide.

1 Set up
2 Go!

If you'd like further help, or to view the full user guide, please visit our website bt.com/producthelp

Your phone ✆

Handset park
If phone is wall-mounted, hang the handset here if you need to leave the phone during a call.

[Redial]
Redial
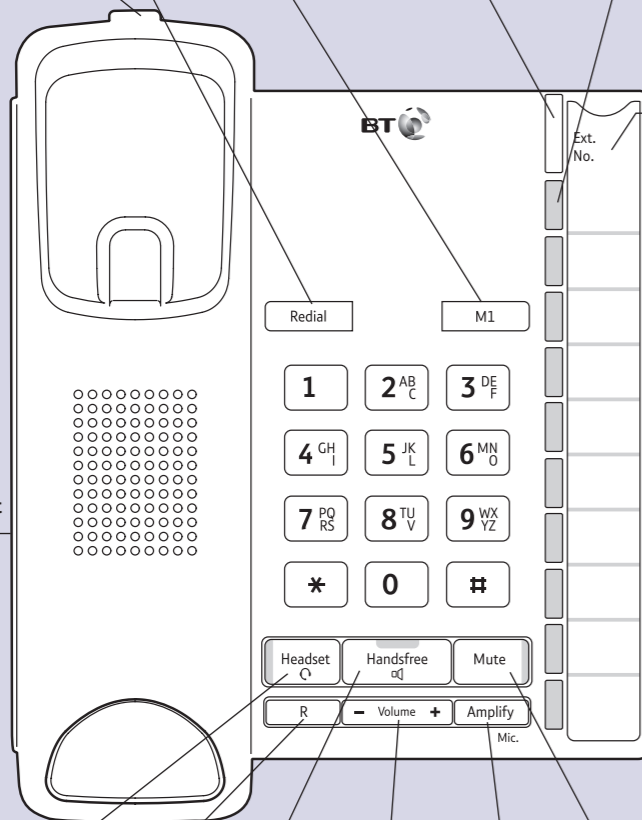Redials the last number called. Use to enter a pause.

[M1]
M1
Store your most important one touch number here.

Message waiting indicator
Flashes if you have Voicemail.[1]

Call indicator
Flashes when you have an incoming call.

10 one-touch memory buttons (M2-M11)
Store and dial one-touch numbers. Bottom 3 buttons are pre-programmed with BT Services numbers.

One touch memory label
Keep a note of your numbers.

The following switches are located on the underside:

Dialling mode
Set the dialling mode.

Message waiting switch
Adjust if connected to a switchboard.

Ringer switch
Adjust the ringer tone.

Ringer volume switch
Adjust the ringer volume.

Headset socket
(underneath the phone)
Use to connect a headset.

Ext. No.

BT

Redial   M1

1   2 ABC   3 DEF
4 GHI   5 JKL   6 MNO
7 PQRS   8 TUV   9 WXYZ
*   0   #

Headset   Handsfree   Mute
R   – Volume +   Amplify
Mic.

[Headset]
Make and receive calls with a headset. Indicator light is on when in use.

[R]
R (Recall) for use with a switchboard and some BT Calling Features.

[Handsfree]
Make and receive calls handsfree. Indicator light is on when in use.

[– Volume +]
Adjust earpiece, headset or speaker volume during a call.

[Amplify]
Press to switch handset earpiece volume to High.

[Mute]
During a call, press to stop your caller hearing you. Indicator light is on when in use.

[1] The light will only flash when connected to a PBX switch or similar. The light will not flash when used with network services. e.g. BT 1571.

---

2 Go!

Making calls

Lift the handset and dial the phone number. Replace the handset to end the call.

☰ Handset & Hearing Aid ✑
Hearing aid wearers may benefit from switching their hearing aid to the middle T position and holding the earpiece up to the aid, not their ear. Please visit http://www.btplc.com/inclusion/ for further practical advice on using hearings aids.

Make a call using a headset

☰ Headsets are not supplied. However, you can purchase headsets (with RJ11 jack) by visiting www.shop.bt.com

Plug the headset into the socket marked ◌ᴊ on the underside of the base.

Press [Headset] and dial the number. When the headset is in use the headset indicator (on the [Headset] button) will be lit.

Press [Headset] to end the call.

Receive a call using a headset

When the phone rings and the headset is plugged in, press [Headset] to answer.

Redial

Lift the handset, or press [Headset], then press [Redial] to redial the last number called.

Handsfree

Press [Handsfree] during a call to switch between earpiece and loudspeaker.

Mute

Press [Mute] during a call. The red Mute light (on the [Mute] button) comes on and your caller cannot hear you. Press [Mute] again to return to your caller.

Message waiting

If your BT Converse phone is connected to a switchboard, the message waiting indicator will flash when you receive new voicemail messages.

The light will not flash when used with BT 1571 or similar network voicemail services. New voicemail messages will be indicated by a stuttered dial tone when you pick up the handset.

☰ If your telephone is connected to a switchboard you may need to change the message waiting switch setting on the base of the phone. It is pre-set to MW3 which is for an SX2000 switch. MW1 and MW2 positions are for when the telephone is connected to an ISDX switch. If the switch is moved to MW2 and the message waiting indicator stays on permanently, use MW1.

Lift the handset, or press [Headset] and dial 1 5 JKL 7 PQRS 1 , to connect to your answering service.

Adjust the ringer volume

Set the **Ringer Volume** switch on the underside of the phone to 0 (Off), 1 or 2.

Ringer Volume
0
1
2

Adjusting the ringer tone

Set the **Ringer switch** on the underside of the phone to 1 (Low), 2 (Medium) or 3 (High).

Ringer
1
2
3

Amplify

Press [Amplify] to switch the handset earpiece volume between Normal and High. After you hang up, the volume will automatically return to Normal volume.

One-touch memory buttons (M1-M11)

Store your 11 most frequently used phone numbers on the one-touch memory buttons for ease of dialling. Buttons 9-11 have been pre-programmed with the following BT Services, however you can overwrite them with your own numbers.

M9 = BT Answer 1571, **M10** = Call Divert On, **M11** = Call Divert Off.

Store/replace a one touch number

Lift the handset, press [Handsfree] or press [Headset], to get a line.

Press and hold the memory button you want to programme until you hear a beep and the Mute light flashes.

Enter the number you want to store.

Press the same memory button to confirm. The number is stored. You hear a confirmation beep. Pull out and use the memory label next to the button to keep a note of the person's name.

Dial a one-touch memory number

Lift the handset, press [Handsfree] or press [Headset], then press the one-touch button you want. The stored number is dialled.

Storing a pause in a number

☰ A pause is normally inserted in a stored telephone number after a switchboard access code (e.g. 9) to allow the switchboard time to get an outside line before the number is dialled. For example, **9 – Pause – 08702405522.**

To enter a pause, press [Redial] in the appropriate place when storing the number.

❔ Help

Most problems can be fixed with a few simple checks.

Problem	Solution
No dial tone	Only use the cables supplied. Make sure the telephone line cord is plugged in correctly.
You have a dial tone, but the phone will not dial out	If you are connected to a switchboard, check whether you need to dial an access code or if you need to change the dial mode.
Phone ringer does not ring	Is the ringer volume switch set to 0? Move the ringer switch to 1 or 2.
Using broadband on the same phone line?	To avoid problems with your broadband or noise on your phone line, you might need to plug your telephone line cord into the wall socket via a microfilter (not supplied).
	If your main phone socket has a single socket, as shown, you'll need to use microfilters.
	You don't need to use microfilters if your main phone socket has two separate sockets, like either of these:

🔍 Find out more

- New Frequently Asked Questions available at **bt.com/producthelp**

- If you need more detailed instructions, a full user guide is available to download from **bt.com/producthelp**